

**BUXTON PRIMARY SCHOOL P.T.F.A.  
COMMITTEE MEETING 14<sup>TH</sup> NOVEMBER 2011**

**Present :** Lisa, Kathryn, Penny, Amanda S, Claire, Tasha, Miss Leahy, Emma, Linda

**Apologies :** Becky, Amanda H, Karen, Julie, Georgina, Teresa, Adele

Minutes of last meeting were agreed

Miss Leahy still needs to talk to Graham Breeze concerning our donation from the summer BBQ profits.

The Diamond Jubilee coins have been ordered but not received, Miss Leahy to look into.

**Treasurer's report**

The Spooky disco made a profit of £220.76.

Increased profit due to more children attending and lower costs.

Plant sales made a profit of £98.10

We have finally received the £250 donation from the 2010 fun run.

So far, £530.99 has been received from the sponsored spell, to be split 50/50 between the P.T.F.A. and the Fair Trade charity.

We have a current funds balance of £2246.58\*

\*Miss Leahy suggested purchasing more blocks to increase the size of the stage.

This was agreed by the committee, Miss Leahy to order.

**Christmas Fayre**

Saturday 3<sup>rd</sup> December 1.30 – 3.30pm

So far we have 6 external tables booked as follows :

Body Shop, jams & chutneys, door stops, kids clothes, jewellery and candles.

In addition there will be –

Raffle – Julie (hopefully)

Cake stall – Claire to make christmas shortbread

Tombola – Penny & Karen

Childrens games (lolly game, pin the nose on Rudolph, etc.) - Emma

Tim!!

Face painting - Linda

Childrens enterprise stalls x 5

Refreshments – Amanda S & Kathryn

Father Christmas & helper

Lisa to collect raffle tickets this week – one book to be sent home with each child.

There will be a box in the office for any returns.

Miss Leahy to do a note requesting donations for the raffle, tombola and cake stall.

To set up after school on the Friday and 12 onwards on the day.

**A.O.B.**

The childrens Christmas lunch is on 13<sup>th</sup> December, volunteers needed to wrap Santa's presents the week before.

Panto – Sheringham Little Theatre. For those parents wishing to come, Miss Leahy will notify of cost.

It was suggested filming a performance of the Christmas play and putting on to DVD for sale. Miss Leahy to look into.

**Date of next meeting :**

**Monday 30<sup>th</sup> January 2012 – 6.30pm**