

Buxton Primary School
Governing Body
Development Plan 2012



**Buxton Primary School
Governing Body Development Plan**

Task	Person responsible	Timescale	Success Criteria	Monitoring and evaluation arrangements	Professional development required	Resource Implications	PROGRESS
to ensure a full compliment of Governors onto the New Governing Body is maintained – to plan for the future.	Chair of Govs	Spring Term 2011	That the Governing Body has full membership representing each aspect of the community – as per the constitution. That elections have been successfully carried out and Governors elected	Chair of Gov to monitor Governing body to evaluate	None	None	Governing body has full compliment of governors - 12
Ensure that the school continues to meet all statutory requirements,	Chair of GOVERNORS		Audit of statutory requirements undertaken, June 2010, review of audit taken summer 2011 Ensure all statutory requirements in place	Chair of GOVERNORS to monitor Governing body to evaluate	None	None	All statutory responsibilities fulfilled – see minutes
To ensure all accessibility planning and asset management systems are in place, establishing an on going procedure for updating.	Premises Governor	Summer 2012	That Both plans are in place reflecting current procedures and equipment in school.	Chair of Governors Management Committee	None	None	Undertake Spring 2012 – to be updated with new equipment installed as part of the re-organisation
To further develop the role of Governor Monitoring	Chair of GOVERNORS	ongoing	That Governors feel confident in the purpose ad procedures in their monitoring role – to ensure monitoring is purposeful and enables them to fulfil their	Chair of GOVERNORS Chairs of Sub Committees	GSS training within cluster.	From GSS	GB devised own monitoring schedule, linked to areas of school focus (Music/forest schools etc) To be fully implemented

			statutory responsibilities.				Spring 2013, alongside LW monitoring. Gov with specific roles play a key part in the schools leadership (Finance, premises, SEN)
To devise an annual system of reporting to parents on school performance and activities	Chair of Governors	By end of school academic year	Report to parents devised and issued – could be separate document or part of school newsletter.	Rev Peter produce newsletter report to be agreed by GB.	None	none	Annual report devised and published July 2013
To establish an EV Governor	GB	ASAP	A EV governor is in place and fully aware of the responsibilities of school visits.	GW		GSS training course	EV Governor in place – training to occur asap.
To devise a monitoring schedule that meets the needs of the school and enables Governors to deepen their understanding of Standards and Progress	Headteacher	ongoing	An annual schedule is devised which ensures Governor monitoring visits are focused and purposeful.	Chair of GOVERNORS with HT	None	none	See above.
Ensure the annual core subject leaders report to the GB on all issues relating to their subject	Headteacher	by Summer 2012	That reports are produced and presented by the SL to the P & C committee Summer 2012	Chair of P & C committee	None	staff meeting time	All core SL reported to governors on Standards: progress: attainment in their subject across the school. These were presented at Sub-Committee level.
To establish a governor responsible for supporting staff well being, liaising	Headteacher	ASAP	That there is a named Governor whom is known to the staff. Ways to contact	Jason Sexton	None	none	Change in staff. New teacher Sept 2012 is well being co-

with staff member responsibility for staff wellbeing			the governor are given.				ordinator – will liaise with JS Spring 2013.
To ensure that succession planning is a priority to enable the sustainability of the Governing Body in providing a strategic role within the school.	Chair of GOVERNORS	Sept 2010	That the GOVERNORS has a strategic plan in place to ensure the new governing body continues to be strategic and challenging to secure school improvement.	Governing body	Support from GSS <i>Succession breeds success booklet</i>	none	HT performance Management target; and an agreed focus for the GB – consider future partnership between schools, HT to keep GB informed of any schools that may be suitable. Expiry of Governors terms of office are planned for in advance.