



BUXTON PRIMARY SCHOOL

Governing Body Meeting

Minutes of the meeting held on 26th September 2017
at 3.30pm at Buxton Primary School

Present

Matthew Fruish	Trust Governor (Chairman)
Deborah Leahy, Headteacher	Staff Governor
Kathryn Curtis	LA Governor
Jason Sexton	Trust Governor
Alison Moore	Trust Governor
Rev David Hagan-Palmer	Co-Opted Governor
Jo Birks	Staff Governor
Kelly Hall	Clerk

1. APOLOGIES

Apologies for absence were received and accepted from Charmaine Hannant (Parent Governor).

2. SCHOOL IMPROVEMENT AND DEVELOPMENT PLAN

The SIDP has been available for Governors to access via Governor Hub prior to the meeting.

The document begins with setting the context of the school and focusing on the areas that link to the school's focus of improvement, as well as addressing the targets from last years SIDP.

The Headteacher advised Governors that her vision within the SIDP is very clear in establishing the direction in which she wishes to move the school in. Her vision is particularly pertinent as the school is expecting Ofsted this academic year.

The Headteacher informed Governors that after evaluating last year's SIDP, she then reviewed the four year development plan which identifies the school's priorities and improvement focus areas and then builds on what has been undertaken each year to meet these. This is a working document which regularly has additional information added as and when the need arises. It shows what the priorities of the school were, what they are now and what they will be for the future.

A detailed Governor discussion was held at this point around the size of the document with a suggestion for the evaluation to be a separate document.

A Governor questioned the next steps for staff in relation to the SIDP, to which the Headteacher confirmed middle leaders have undertaken training through Viscount Nelson (formerly NB2B) around their subject leadership areas and

Agreed Points /
Action By

developing clear action plans; any priorities which were deemed key by the subject leader, have been added to the SIDP.

In addition the Headteacher advised Governors that an area of focus for the forthcoming year is pupil voice and seeking the children's opinions and views on a number of areas within school. In the Spring term pupil perception is to be key, with the introduction of JONK (the joy of not knowing), teaching the children it is ok to not know how to do something and to enjoy the process of learning something new.

There were no further questions from Governors.

3. UPDATED SEF

The Headteacher presented the updated SEF to Governors, explaining that teaching staff have discussed at great length the overall Ofsted grading, making the decision to pursue outstanding.

The Headteacher provided Governors with recent information around inspections and the current consultation that could result in changes being implemented in 2019.

4. POLICIES FOR RENEWAL

The following policies have been updated and are for renewal September 2017:

Administration for Medicines, Attendance, Anti-Bullying, Behaviour, Educational Visits, Pay, Send and Inclusion/School Offer/School Provision Map, Staff Code of Conduct, Confidentiality, Health and Safety, Handling Money, Intimate Care, Staff Appraisal, Reasonable Force, Teaching and Learning, Staff Absence, Staff Leave, Safeguarding and Child Protection, Whistleblowing and Looked after Children.

A detailed conversation was held around the requirement of the number of policies, with the Headteacher advising Governors these are all statutory. They are in place to protect both the children and staff within school.

Each year in preparation for this meeting, the Governing Board review the policies to ensure they are satisfied with the content. It was agreed that next academic year, each Governor will take responsibility for 3/4 policies for which they will review and formulate any questions they may have. This will avoid the need for each Governor to review every policy individually.

All Governors were satisfied with the content of the policies, and the Chairman signed to agree for their implementation.

AGREED

5. GOVERNOR MONITORING

The LA Governor has devised the monitoring schedule for 2017/18. This has been produced in line with the areas of focus/priority on the SIDP, so that each Governor is monitoring one or more of these areas. Pupil voice is to be added to the schedule in replace of school council, and Boxall Profile an area for monitoring in the Summer term 2018.

After detailed discussion it was agreed Governors would continue to be

assigned to individual classes as follows:

Yr R – JS, Yr1 – AM, Yr2 – MF, Yr3 – CH, Yr4 – DHP, Yr5 – MD, Yr6 – KC

AGREED

6. ANY OTHER BUSINESS

A discussion was held around the next scheduled Full Governors meeting and it was agreed to change this to Wednesday 18th October starting at 5.30pm.

AGREED
Date change

The meeting closed at 5.20pm.