



BUXTON PRIMARY SCHOOL

Pupil and Curriculum Committee

Minutes of the meeting held on 21st November 2017
at 5.00pm at Buxton Primary School

Present

Matthew Fruish	Trust Governor (Chairman)
Deborah Leahy, Headteacher	Staff Governor
Jason Sexton	Trust Governor
Jo Birks	Staff Governor
Kelly Hall	Clerk

1. APOLOGIES

Apologies for absence were received and accepted from Madeleine Dimsey (Co-Opted Governor).

2. MINUTES OF THE PREVIOUS MEETING – HELD 03/10/17

The minutes of the previous meeting were signed and agreed as a true record.

3. MATTERS ARISING

There were no matters arising.

4. SUBJECT REPORTS TO GOVERNORS

The Headteacher informed Governors that all subject leaders were at Cluster Network meetings tonight and therefore she was presenting the reports on their behalf. If Governors have any specific questions regarding the reports, these will be minuted and answers reported back to Governors at the next scheduled meeting.

4.1 Maths Report

The report has been completed by the Maths subject lead. She has looked at the new curriculum, identified cross-curricular opportunities, detailed how the children are assessed and how internal displays within school support the children's learning.

The maths subject lead renewed the maths policy earlier this year (agreed by Governors). Within the report, a summary of the maths action plan is included and details how she intends to take the subject forward next year; constantly looking for improvements.

4.2 Literacy Report

The report details the whole school focus on reading this year, with the way that reading is taught in KS2 being featured.

Independent writing books are used across the whole of the school, where children have the opportunity to write freely using and applying skills taught previously. A Governor questioned whether this is a statutory requirement, to

Agreed
Points /
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which the Headteacher advised it is not. The school has implemented this as it provides teachers with a good evidence base for unsupported and independent writing.

The literacy action plan is clearly embedded in school, with the subject leader very clear on the next steps and how she plans to move literacy forward next year.

4.3 Science Report

The school recently took part in World Science Day where every class had a science focus for the whole day. Key Stage Two moved between classes to gain experience of a range of practical science activities. The science subject leader conducted pupil questionnaires around science as a subject and gathered pupil opinions. It was agreed this feedback from the children would be added to the science report and fed back to Governors. The Headteacher added that science was the focus of the Cluster network meeting this evening for the Year 5 and 6 teachers.

**Action
Science
Subject
Leader**

4.4 PE Report

The subject leader has monitored PE provision across the 3 key stages, identifying the teaching methods used by school staff and the external provider (CSF). The report further details the inter-school events which the children have taken part in.

Within the report, the subject leader has detailed the impact she has made on PE since being subject lead, and summarised where she wishes to take the subject forward to. The Headteacher mentioned the increase in sports premium funding this year, advising Governors that the subject leader is undertaking an audit of the current PE resources and provision, and looking at what is needed to link with sports and healthy living.

A Governor questioned the Sports Crew mentioned within the report, to which the Headteacher advised there is to be a group of children across the school who will become sports leaders. The subject leader is in the process of implementing this.

4.5 SMSC Report

The subject leader has looked at the four different aspects of SMSC and identified how these are covered within school. RE and PSHE are explicit as are promoting the ethos of the school.

The report mentions the clear reward/punishment system in place. Cultural development is evident, this is covered within language lessons, teaching around our own culture i.e. remembrance day, and also other cultures as taught on the International Fun Day. The next steps are to raise the profile of SMSC.

A Governor questioned whether SMSC is a subject that can be overlooked. The subject leader responded that it could be as it is not explicit. It is however covered in all lessons, most of the day. The difficulty is the actual determining of what specifically is SMSC.

The Headteacher advised that within the year 1 to year 6 curriculum coverage plan, there is a column where teachers can evidence annually to show where they have covered SMSC within their teaching. From this document the SMSC coverage is extracted and put onto the SMSC provision map who show where the subject is explicit and where it is implied.

From the reports it was agreed that at the next scheduled P&C meeting in the Spring term 2018, the start of the meeting would involve a 20 minute curriculum walk. The purpose of which is to see the reports in action, in terms of learning

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meeting**

environments and how displays and resources are used to promote/celebrate the children's learning.

5. SCHOOL COUNCIL MINUTES

The minutes of the recent school council meetings were distributed to Governors. These are useful for Governors to be aware of the different topics which the children discuss. The children take the information from the school council meetings back to their classes to inform their peers.

At this point a discussion was held around the topics the children have raised. The Headteacher agreed to continue to bring the minutes to the P&C committee.

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6. LAC REPORT TO GOVERNORS

The annual report was presented to Governors. The Headteacher advised she has produced this report, however moving forward the Deputy Headteacher will produce this as she is now the designated LAC teacher.

The Headteacher explained to Governors that those LAC children have equal footing as their peers in terms of life chances at Buxton Primary due to the additional support and interventions implemented for them.

In terms of funding, the Headteacher advised that through PEPs the school received extra funding to support LAC children to reach their specific targets. The Headteacher advised that another PEP is due to be conducted, from which an application will be made for funding to provide the continued additional provision. This process is being led by the new Designated Teacher for LAC.

7. ANY OTHER BUSINESS

With there being no other business, the meeting finished at 6.15pm.