

COVID-19 Cleaning and disinfection – supplementary information for educational resources and equipment C646a

For ease of reference, changes that are made to this document are highlighted in grey text

Item	Requirement	tick
General	<p>All equipment and resources are disinfected between different bubbles using them, this includes:</p> <ul style="list-style-type: none"> • Outdoor play equipment • Educational resources including specialist curriculum equipment, for example, drama props, art equipment, cookers and equipment used in science. • Tables and key touch points • Items used during dinner time such as trays. • Where a room is used by more than one extended group the class teacher will clean down high use touch points between use • Lift controls are wiped down before and after each use. • Increased disinfection arrangements are in place for equipment and premises touch points associated with wraparound care, premises hire or other third party use, both before and after. 	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes for BFC</p>
Musical instruments	<ul style="list-style-type: none"> • Wind instruments are cleaned and disinfected between each user and kept in a clean location when it is not in use. • Wind instruments are disinfected by the pupil playing them where possible • Other equipment and cases are disinfected between each user • The responsibility for disinfection of hire instruments (and cases) has been agreed with the supplier. 	N/A as no music lessons
Cleaning play equipment and toys	Toys that are more difficult to clean have been taken out of use temporarily, for example play dough and wooden toys or these are allocated to individual children	Yes
	Toys that are put into children’s mouths are cleaned between use	N/A
	Soft toys and dressing up items are washed after use in a washing machine at 60°C wash cycle for 10 minutes through a wash cycle or taken out of use where this is not possible.	Removed from use
	Items which need specialist washing or machine washing such as rugs, cushions and mats are not used, unless they are assigned for individual use e.g. young children could be assigned their own carpet tile	N/A (items removed from use)
Specialist equipment	Specialist equipment such as hoists and wheelchairs are cleaned after each use.	Yes
Laundry	Early Years setting items such as cot sheets, flannels etc are single use items and washed according to manufacturer’s instructions between uses	N/A
items that are difficult to clean – books and paperwork	<ul style="list-style-type: none"> • Books are issued to pupils on a rotational basis. • Used books are set aside for 72 hours between class uses to reduce microbial load. Plastic covers are disinfected after that time. noting that these quarantine arrangements may not be possible for some 	<p>Yes</p> <p>Yes</p>

COVID-19 Cleaning and disinfection – supplementary information for educational resources and equipment C646a

	<p>activities such as marking books and therefore additional hygiene measures such as sanitisation before and after use is required</p> <ul style="list-style-type: none"> • Music scores, and drama scripts follow the quarantine principles of this section in between uses by different pupils. • Books and resources that are quarantined (as above) are kept out of reach and clearly marked 	<p>N/A not used</p> <p>Yes – each class have their own library so books are shared within their class. They are quarantined before another class uses them</p>
	Where teachers handle pupils books they disinfect the surfaces that they are using both before and afterwards (as well as undertaking hand hygiene).	Yes
	Books and posters are checked for visible soiling and disposed of where necessary	Yes
Wooden desks and wooden work surfaces	<p>The following process is followed:</p> <ul style="list-style-type: none"> • Apply disinfectant and leave for the appropriate contact time applied • Re-apply disinfectant and leave to dry naturally <p>Please note: wooden surfaces that are sealed/laminate should follow normal cleaning and disinfection arrangements</p>	Yes where applicable
Showers	Touch points are cleaned and disinfected between each class using them	Yes
Lockers	Lockers are cleaned and disinfected in line with the settings routine cleaning and disinfection arrangements	N/A
Class resources	Items such as books and games, that are used and shared within the same class are cleaned regularly	Yes
Sports equipment	<ul style="list-style-type: none"> • Scrupulous attention is paid to cleaning and disinfecting sports equipment touch points between group uses • Non-personal kit is carefully cleaned between uses 	Yes – separate sports equipment for different bubbles. Y5/6 only play basketball
Premises touch points	Particular attention is given to touch points around the setting such as gates, lift controls, hand rails, receptions, toilet facilities and touch	Yes additional cleaning in place

COVID-19 Cleaning and disinfection – supplementary information for educational resources and equipment C646a

	points on transit routes during times of increased use, for example for extra curricular provision, arrival, break and leaving times.	
Computers and tablets	Learning equipment is cleaned with a disinfectant wipe prior to use	Yes
Staff equipment	Workstations, photocopied touch points and other shared items are cleaned with disinfectant wipes prior to use.	Yes
School transport	School transport touch points should be disinfected prior to use (including vehicle keys, vehicle controls, rails, door handles and seats).	The responsibility of the bus company (Norfolk County Council have confirmed this is happening)